

Installing your BP2023 update

Please note: These instructions show the example for installing BP2022, please note the year changes with each subsequent year of publication.

A Summary installation instructions

A1 To install the BP2023 update follow the instructions below. These instructions are also printed on the inside front cover of Volume I. You will need to refer to this to obtain your Product Code.

Internet access will be required to install and activate the update. Once installed, the product can be used offline.

To obtain access to BP2023 update via the download, you need to complete the following steps:

- Go to **www.pharmacopoeia.com/downloads/bp/2023**
- Enter your name, email address and company name
- Enter your Product Code
- Choose the appropriate PC or Mac download
- The installer will be downloaded
- Run the installer and the wizard will take you through the installation process
- Once complete, run the program to gain access

A2 See below for detailed installation instructions.

B Detailed installation instructions for all PC Windows users

B1 Run the desktop installer.



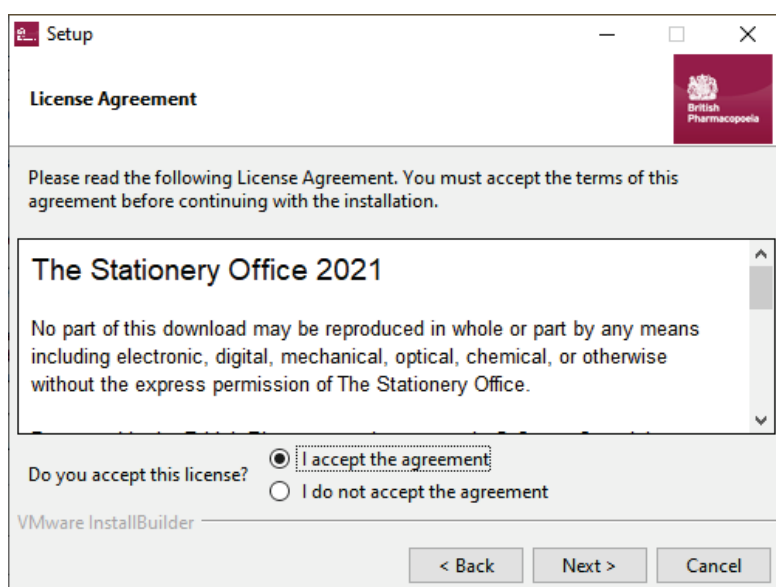
B2 The installer will start and show this splash screen.



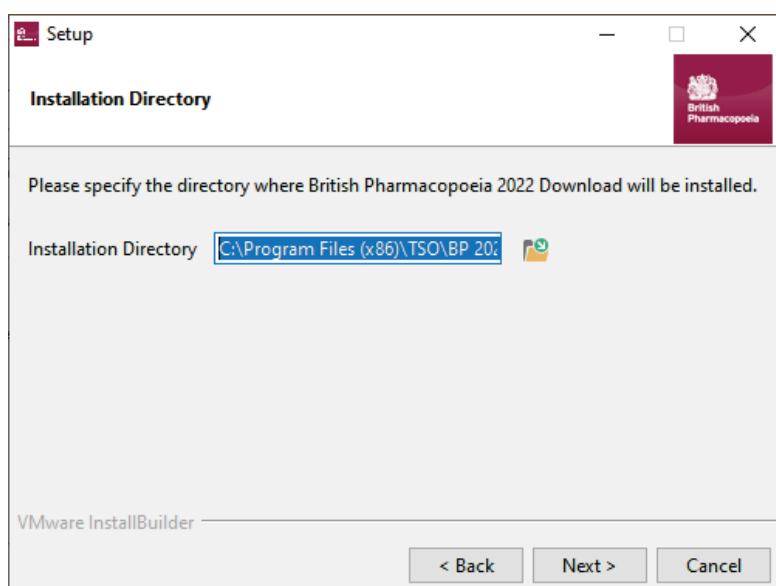
B3 On the first setup screen below, click Next.



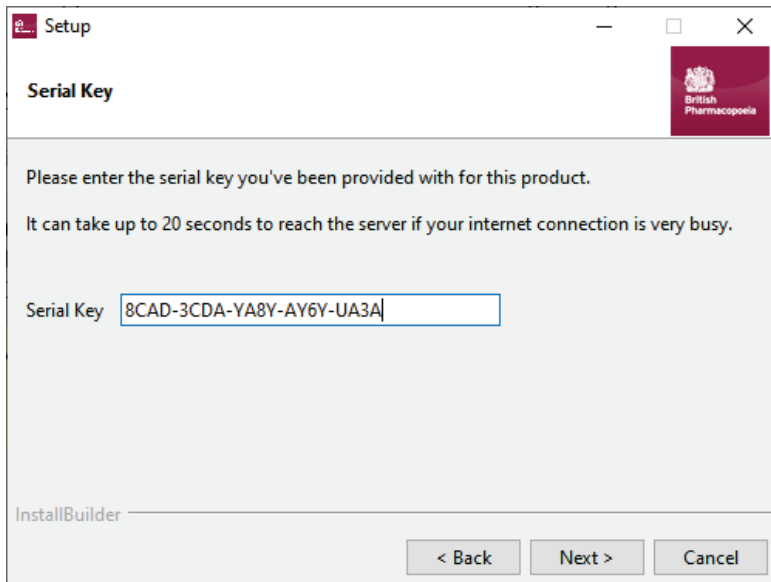
B4 Select the button to accept the licence agreement, then click Next.



B5 To install in the default installation directory, click Next.

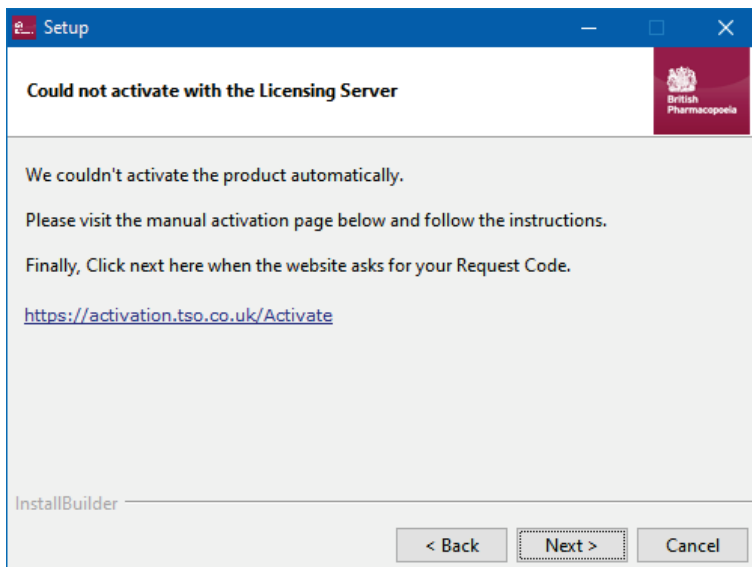


B6 Enter your serial key in the box below, then click Next.



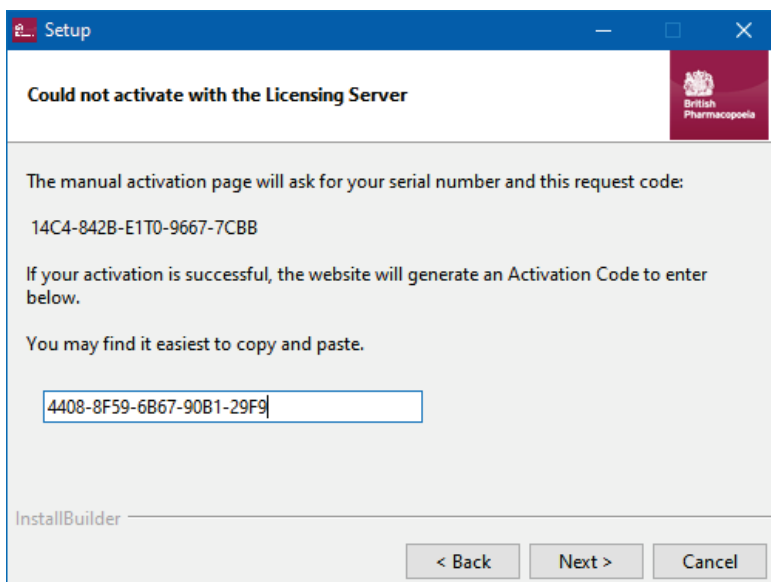
The screenshot shows a Windows 'Setup' window with a title bar containing a red icon, the word 'Setup', and standard window controls. The main content area has a header 'Serial Key' and the British Pharmacopoeia logo. Below the header, it says 'Please enter the serial key you've been provided with for this product.' and 'It can take up to 20 seconds to reach the server if your internet connection is very busy.' A text box labeled 'Serial Key' contains the value '8CAD-3CDA-YA8Y-AY6Y-UA3A'. At the bottom, there is a progress bar labeled 'InstallBuilder' and three buttons: '< Back', 'Next >', and 'Cancel'.

B7 If the installation is successful you will see the screen in B11, otherwise if the installation cannot be activated automatically you will see the screen below. Click the manual activation page link, this will open your default browser, then click Next.



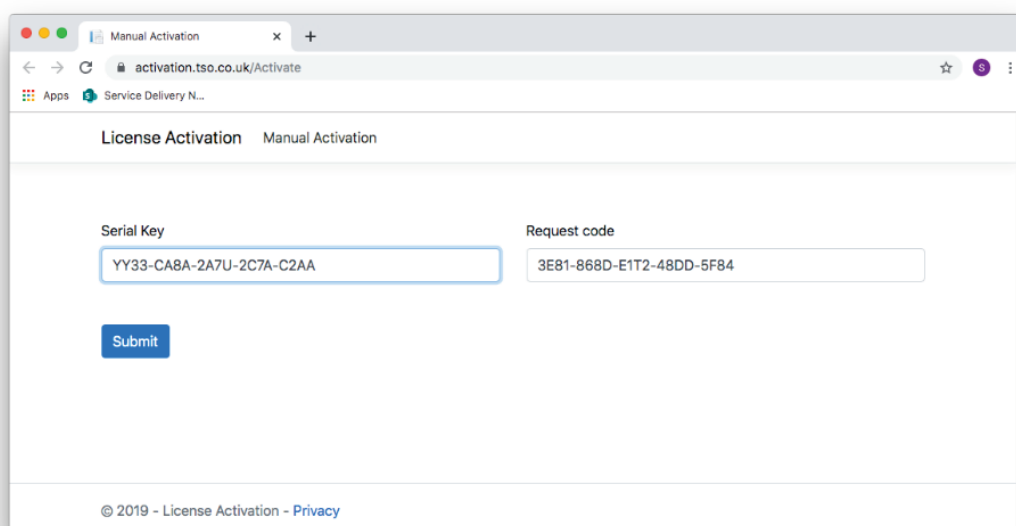
The screenshot shows a Windows 'Setup' window with a title bar containing a red icon, the word 'Setup', and standard window controls. The main content area has a header 'Could not activate with the Licensing Server' and the British Pharmacopoeia logo. Below the header, it says 'We couldn't activate the product automatically.' and 'Please visit the manual activation page below and follow the instructions.' It then says 'Finally, Click next here when the website asks for your Request Code.' and provides a link: <https://activation.tso.co.uk/Activate>. At the bottom, there is a progress bar labeled 'InstallBuilder' and three buttons: '< Back', 'Next >', and 'Cancel'.

B8 On the screen below is your manual activation serial number, go to the browser you just opened and enter it in the Request code box in B9.



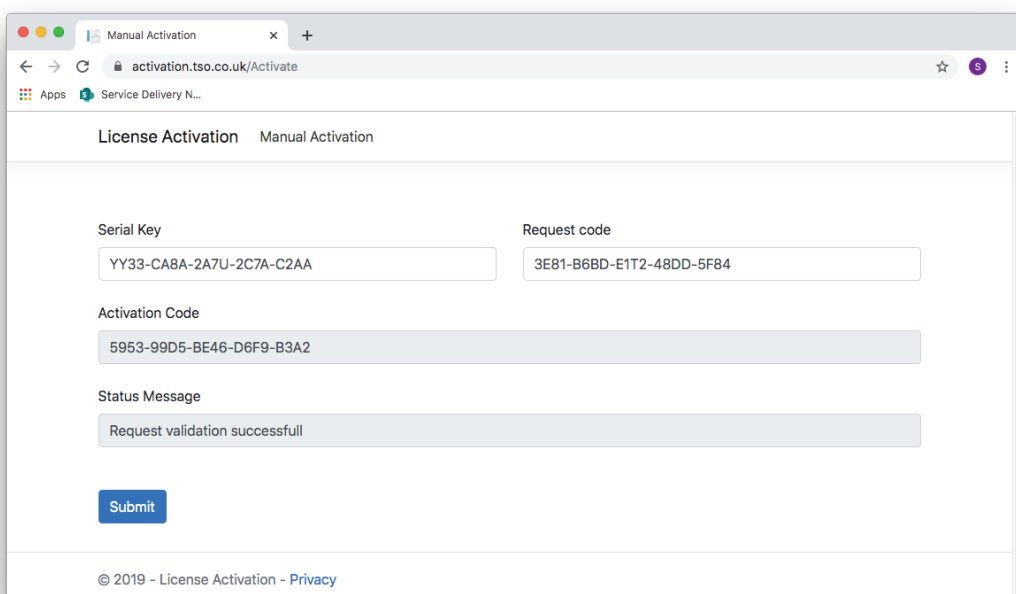
The screenshot shows a Windows 'Setup' window with a title bar containing a red icon, the word 'Setup', and standard window controls. The main content area has a header 'Could not activate with the Licensing Server' and the British Pharmacopoeia logo. Below the header, it says 'The manual activation page will ask for your serial number and this request code:' and displays the request code '14C4-842B-E1T0-9667-7CBB'. It then says 'If your activation is successful, the website will generate an Activation Code to enter below.' and 'You may find it easiest to copy and paste.' A text box contains the value '4408-8F59-6B67-90B1-29F9'. At the bottom, there is a progress bar labeled 'InstallBuilder' and three buttons: '< Back', 'Next >', and 'Cancel'.

B9 Enter both your original serial key and your manual request code, then click Submit.



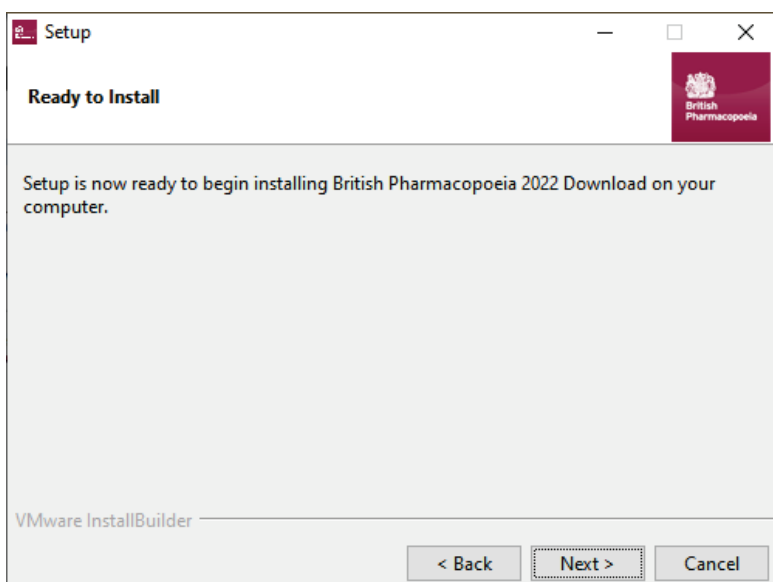
The screenshot shows a web browser window titled "Manual Activation" with the URL "activation.tso.co.uk/Activate". The page has two tabs: "License Activation" and "Manual Activation". The "Manual Activation" tab is active. It contains two input fields: "Serial Key" with the value "YY33-CA8A-2A7U-2C7A-C2AA" and "Request code" with the value "3E81-868D-E1T2-48DD-5F84". Below these fields is a blue "Submit" button. At the bottom of the page, there is a footer that reads "© 2019 - License Activation - [Privacy](#)".

B10 In the Activation Code box below is your manual serial code. Go back to B8 and enter it in the box provided, then click Next.



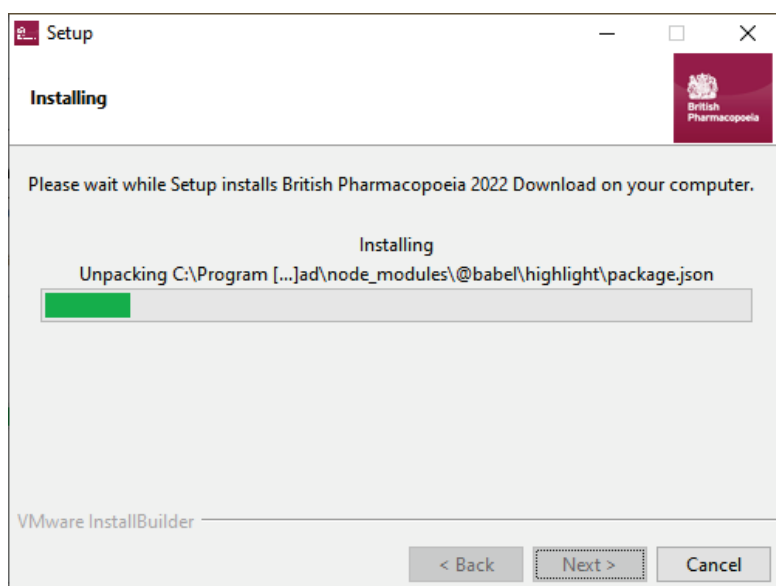
The screenshot shows the same web browser window as in B9, but now with an additional "Activation Code" field containing the value "5953-99D5-BE46-D6F9-B3A2". Below this field is a "Status Message" field that displays "Request validation successfull". The "Submit" button remains at the bottom. The footer is also present: "© 2019 - License Activation - [Privacy](#)".

B11 Your BP 2023 Download is now ready to install, click Next.



The screenshot shows a "Setup" window titled "Ready to Install". It features the British Pharmacopoeia logo in the top right corner. The main text reads: "Setup is now ready to begin installing British Pharmacopoeia 2022 Download on your computer." At the bottom, there are three buttons: "< Back", "Next >", and "Cancel". The "Next >" button is highlighted with a dashed border. The window is identified as "VMware InstallBuilder" in the bottom left corner.

B12 The installation is now running, when complete click Next.



B13 The installation is now complete, click Finish.

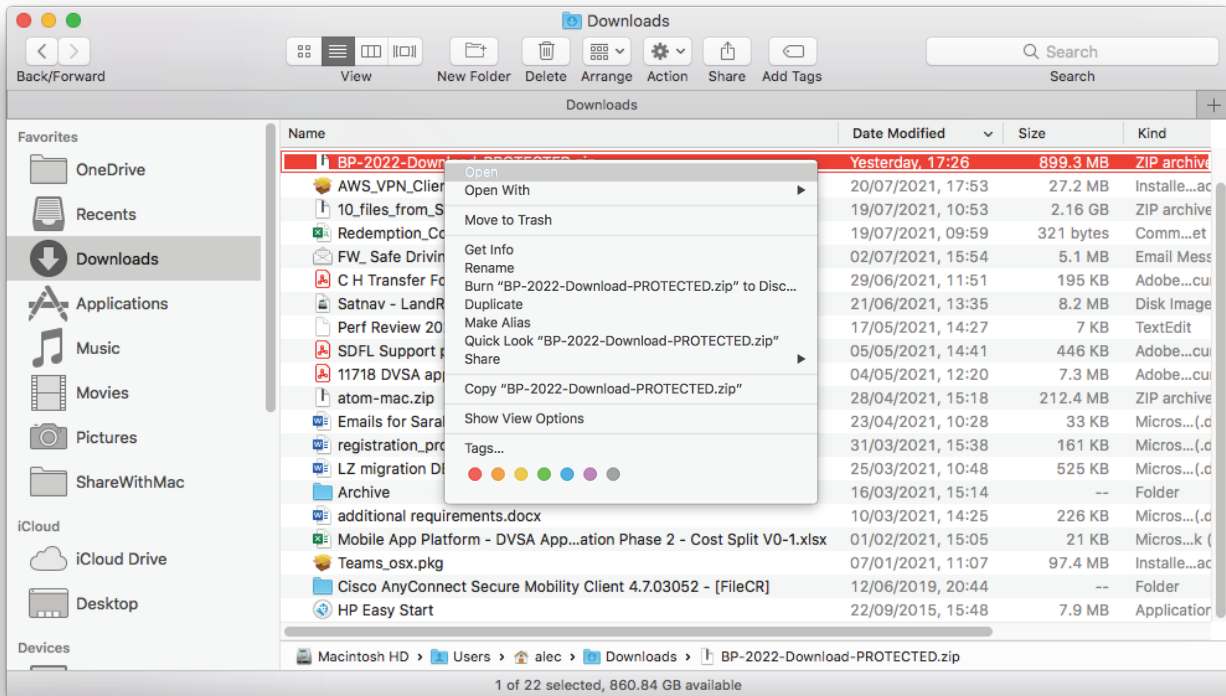


B14 Use the Start menu or the desktop icon to run the program.

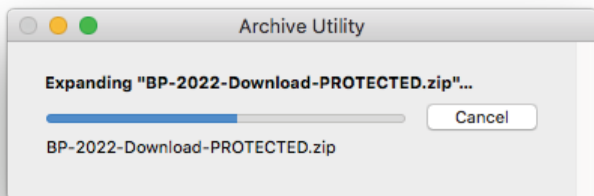


C Detailed installation instructions for all Apple Mac users

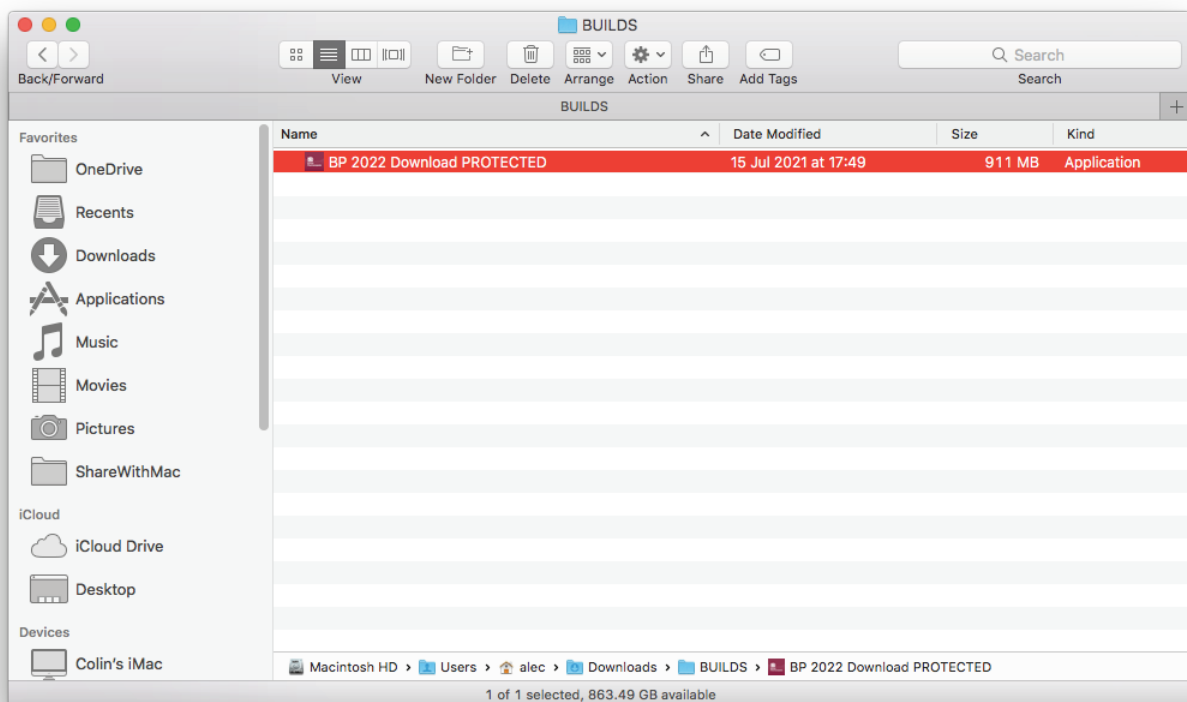
- C1 Open Finder and navigate to the Download folder, right click on the 'BP 2023 Download' zip file and select Open.



- C2 The Archive Utility will run and unzip the file.



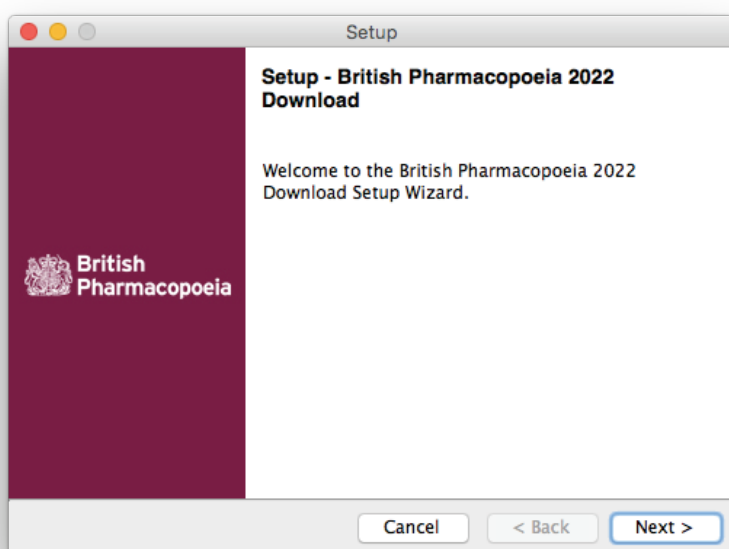
- C3 The installation file is within the Downloads > BUILD folder, right click on the 'BP 2023 Download' file and select Open.



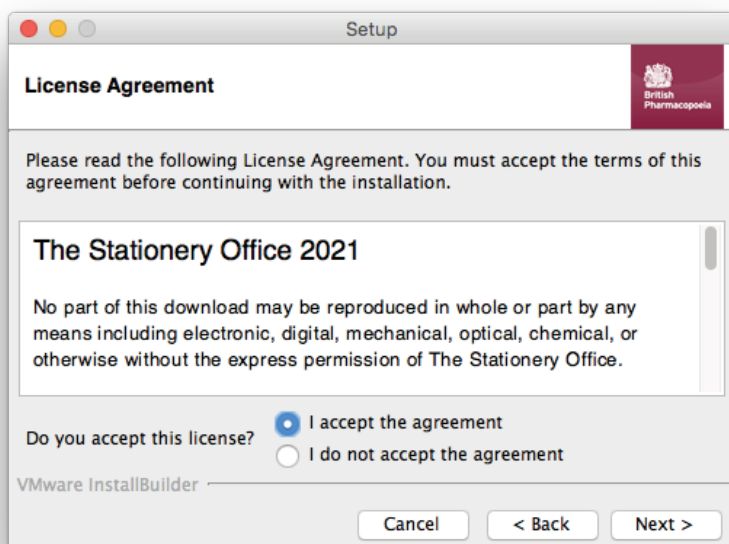
- C4 A Verifying window may appear, and also if a warning message appears, click Open. The installer will start and show this splash screen.



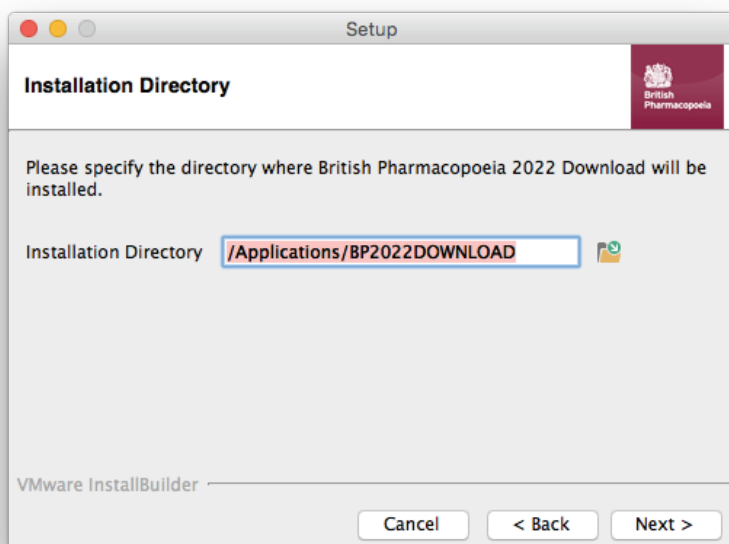
- C5 On the first setup screen below, click Next.



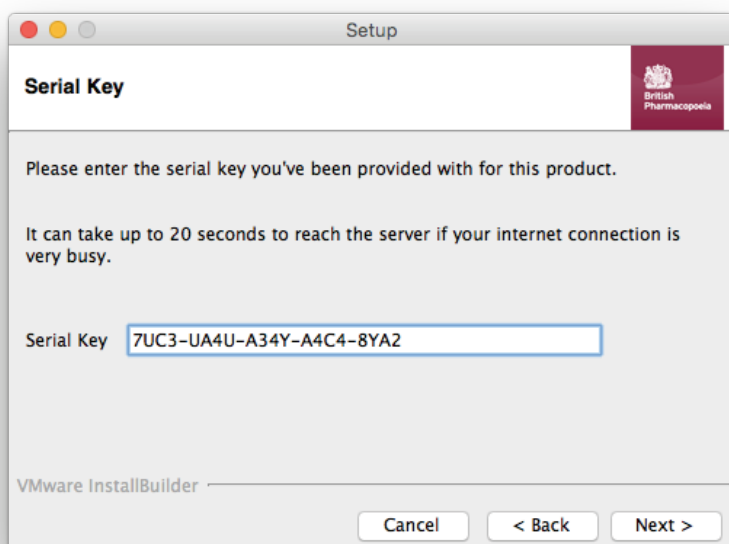
- C6 Select the button to accept the licence agreement, then click Next.



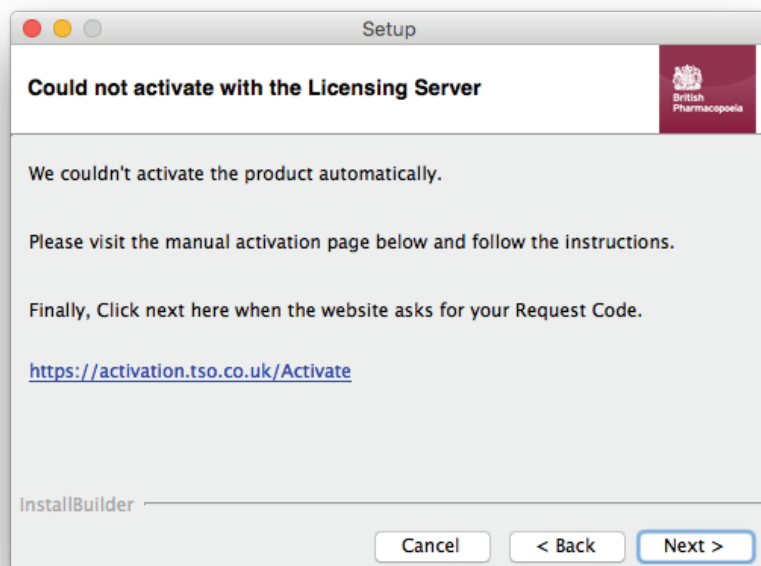
C7 To install in the default installation directory, click Next.



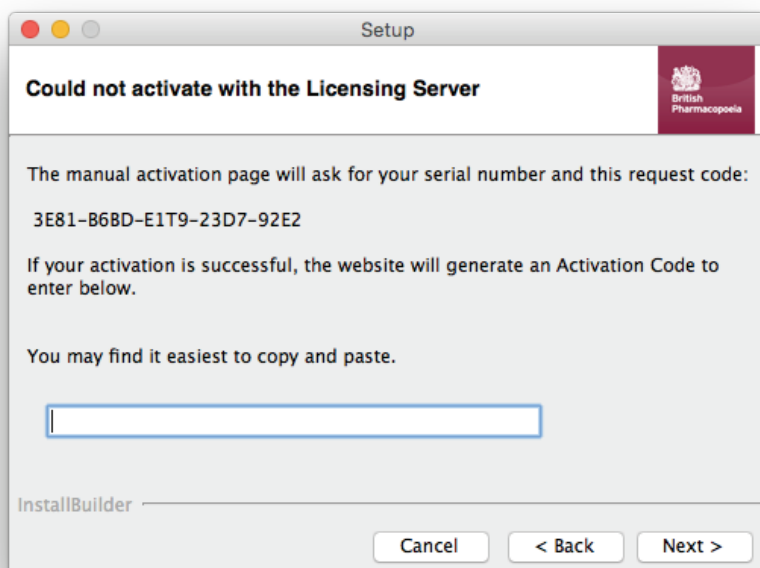
C8 Enter your serial key in the box below, then click Next.



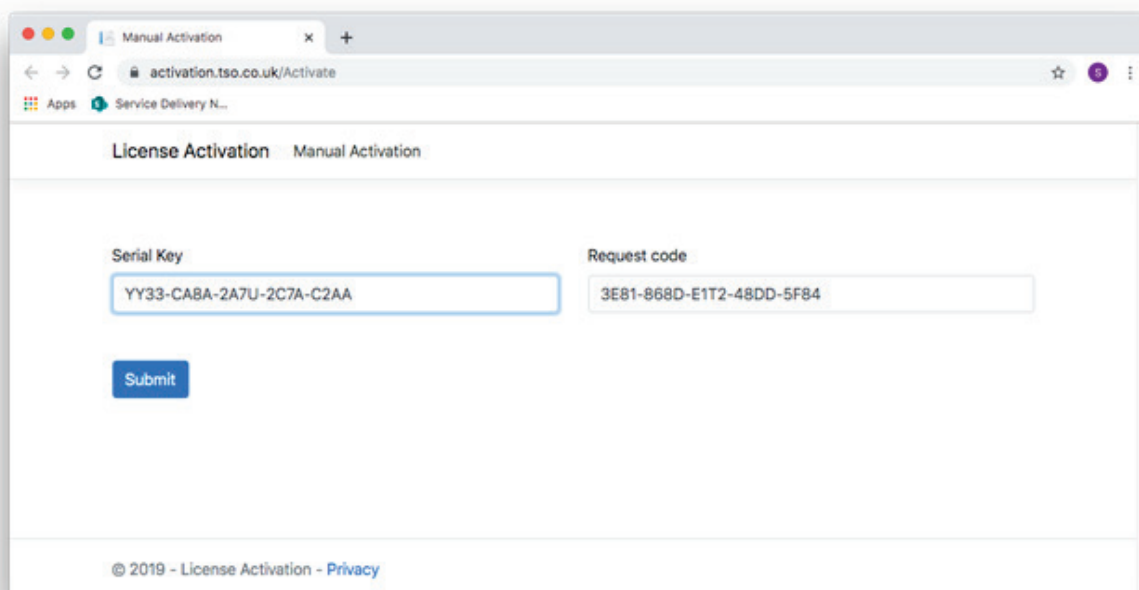
C9 If the installation is successful you will see the screen in C13, otherwise if the installation cannot be activated automatically you will see the screen below. Click the manual activation page link, this will open your default browser, then click Next.



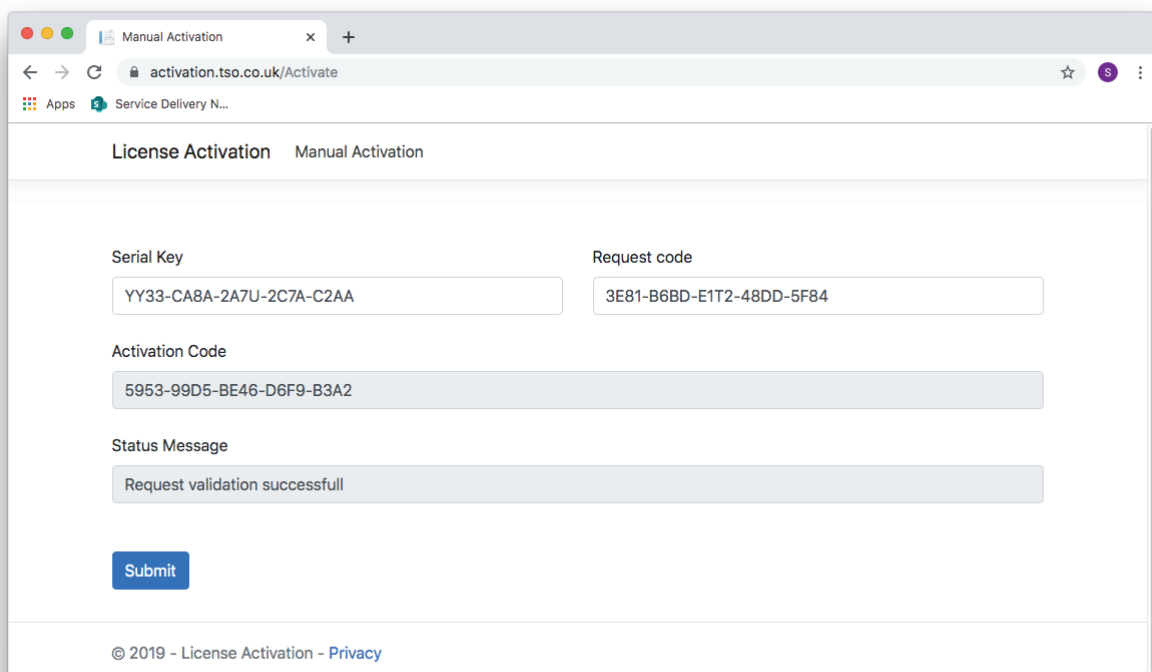
- C10 On the screen below is your manual activation serial number, go to the browser you just opened and enter it in the Request code box in C11.



- C11 Enter both your original serial key and your manual request code, then click Submit.

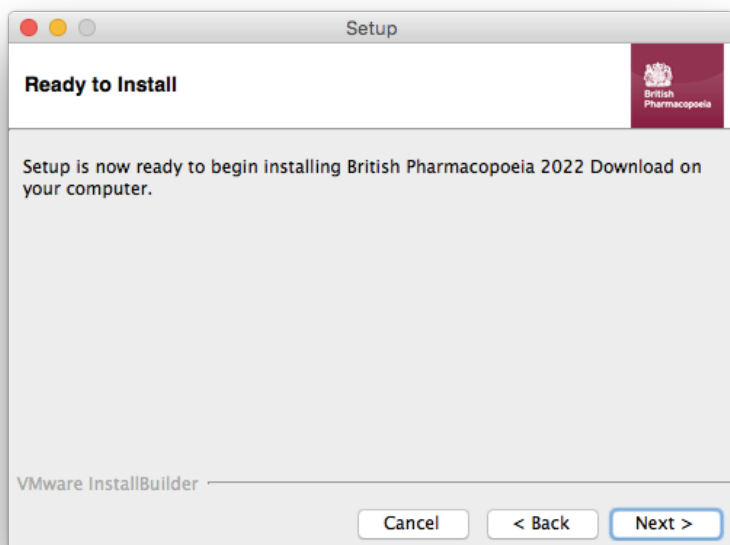


- C12 In the Activation Code box below is your manual serial code. Go back to C10 and enter it in the box provided, then click Next.

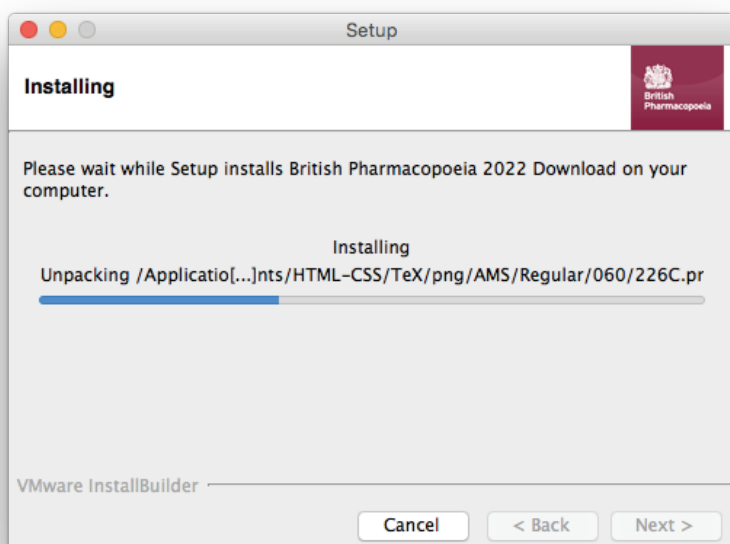


The screenshot shows a web browser window titled "Manual Activation" with the URL "activation.tso.co.uk/Activate". The page has a header with "License Activation" and "Manual Activation" tabs. Below the header, there are two input fields: "Serial Key" containing "YY33-CA8A-2A7U-2C7A-C2AA" and "Request code" containing "3E81-B6BD-E1T2-48DD-5F84". Below these is an "Activation Code" field containing "5953-99D5-BE46-D6F9-B3A2". A "Status Message" field displays "Request validation successfull". At the bottom left is a blue "Submit" button. The footer shows "© 2019 - License Activation - Privacy".

- C13 Setup is ready to install, click Next.



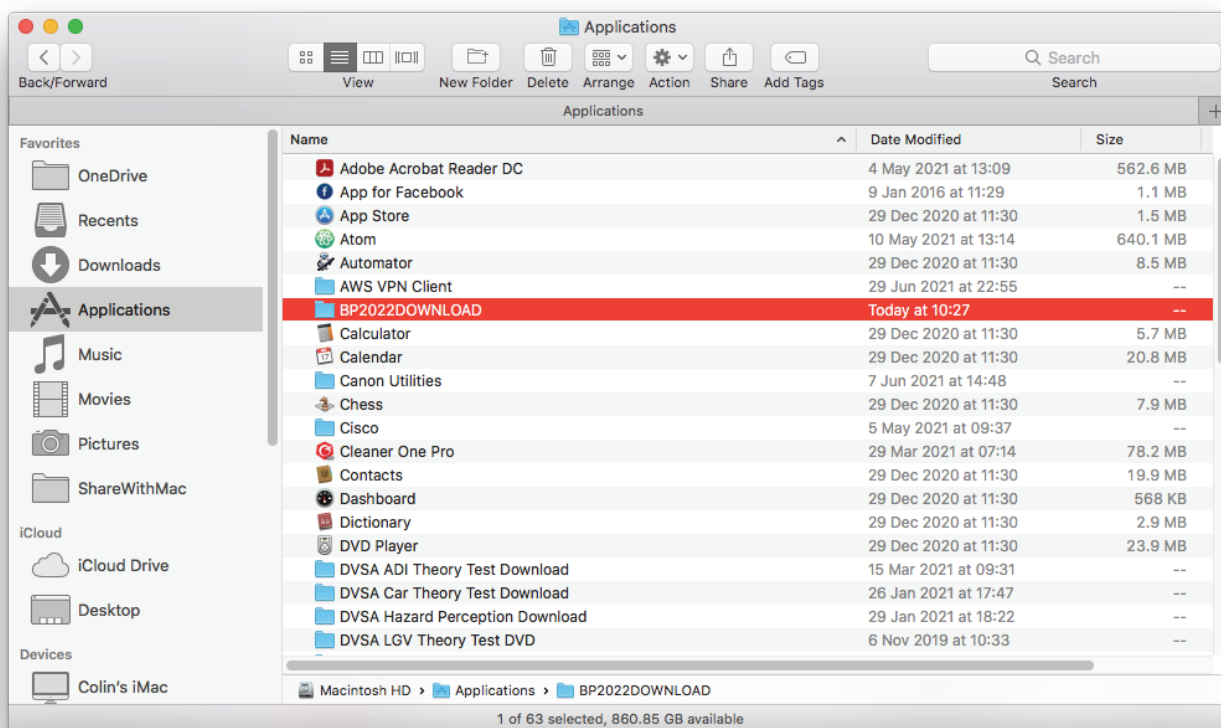
- C14 The installation is now running, when complete click Next.



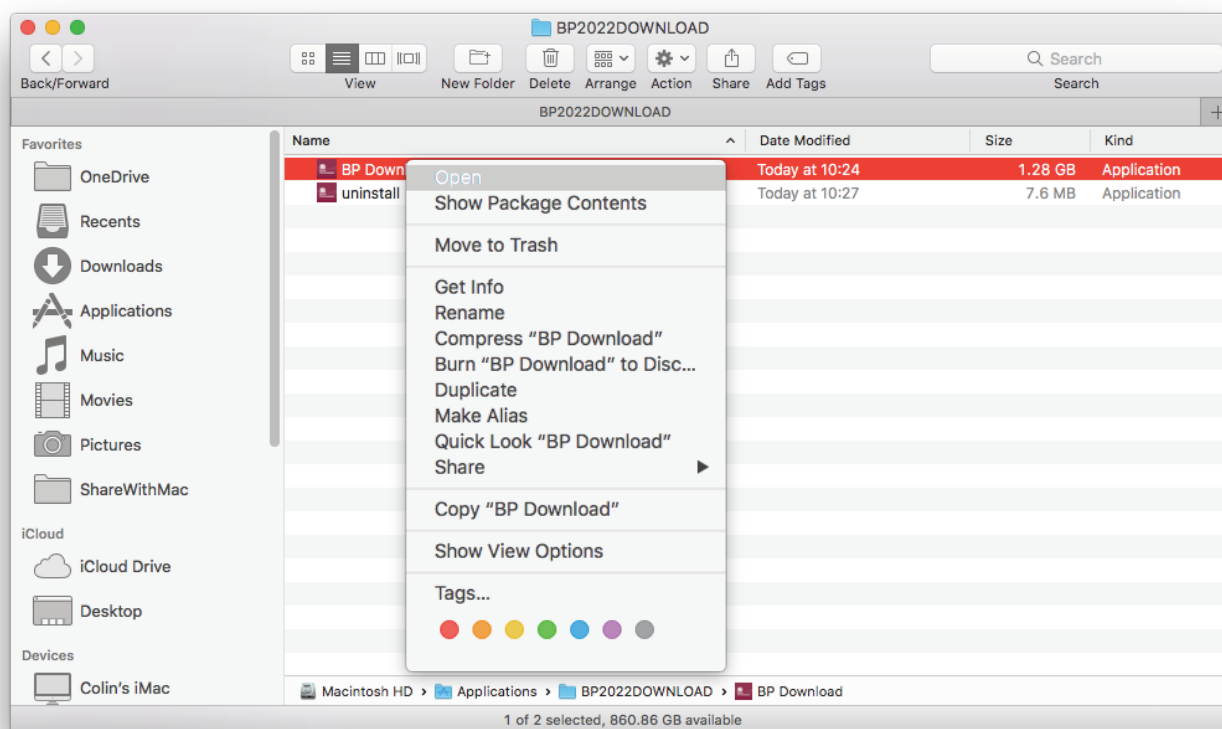
C15 The installation is now complete, click Finish.



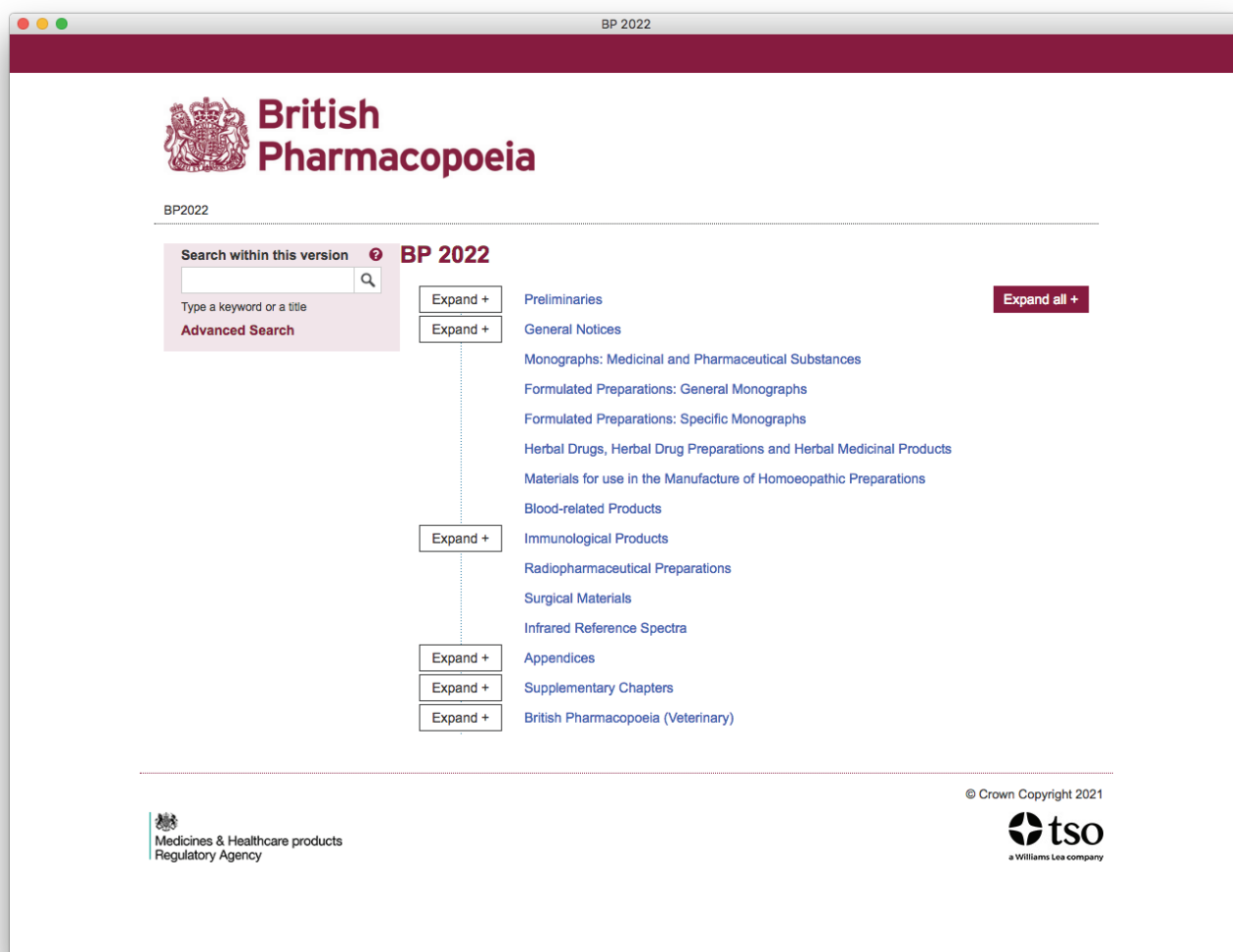
C16 In Finder, navigate to the Applications folder and open the BP2022DOWNLOAD folder.



C17 To run the program, right click on the 'BP Download' file, select Open.



C18 The program is now running.



Uninstall your BP2023 Download

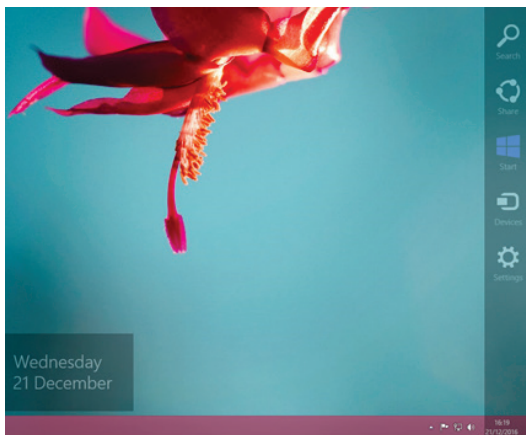
Please note: These instructions show the example for uninstalling BP2022, the year will change with each subsequent year of publication.

To install the latest version of the BP you must first uninstall your existing BP2022 program, to do this please follow these instructions:

A PC Windows

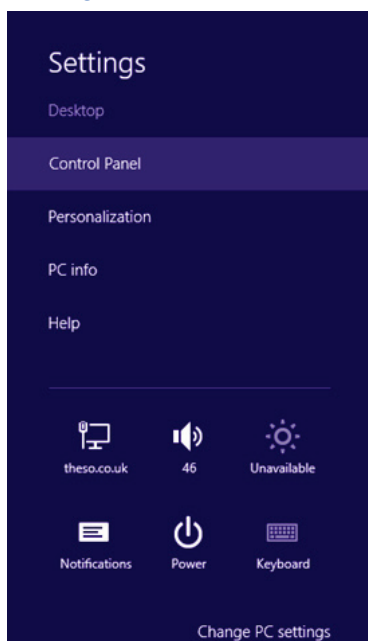
A1 Windows 8 users

- A1.1 Press the Windows key to display the Desktop. Move the cursor to the right bottom corner and on the slider select 'Settings'.



- A1.2 On the next slider select 'Control Panel'.

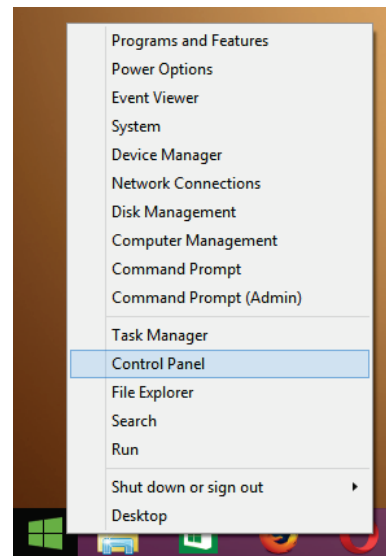
Now go to section A4.



A2 Windows 8.1 users

- A2.1 Right click the mouse on the Start icon and select 'Control Panel'.

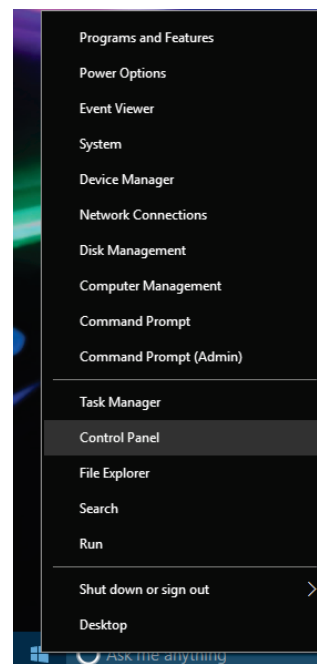
Now go to section A4.



A3 Windows 10 users

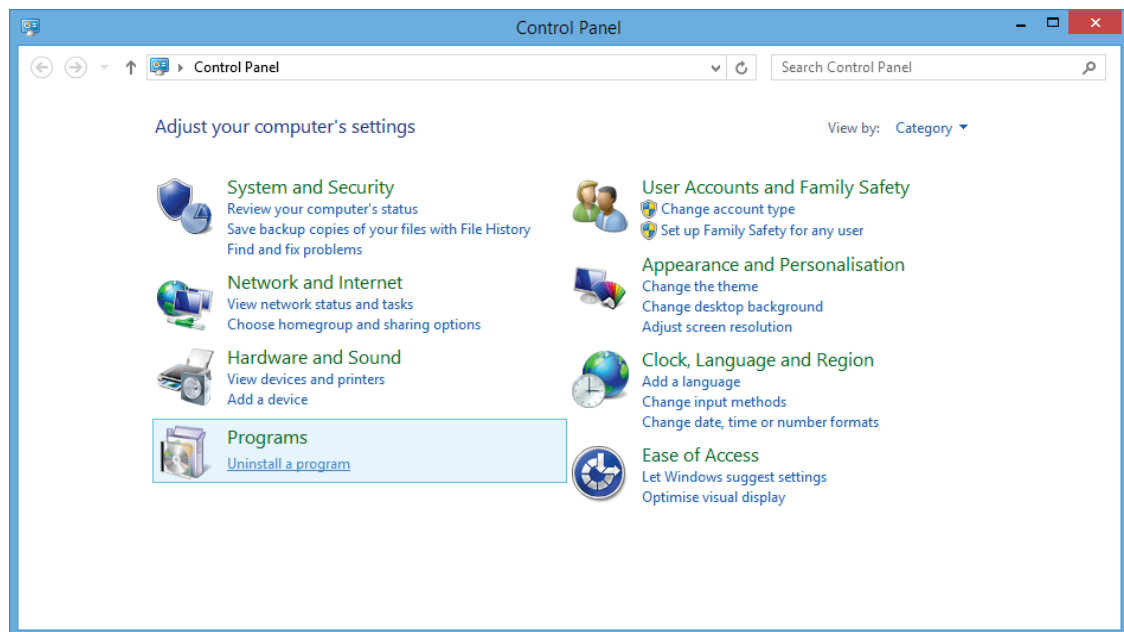
- A3.1 Right click the mouse on the Start icon and select 'Control Panel'.

Now go to section A4.

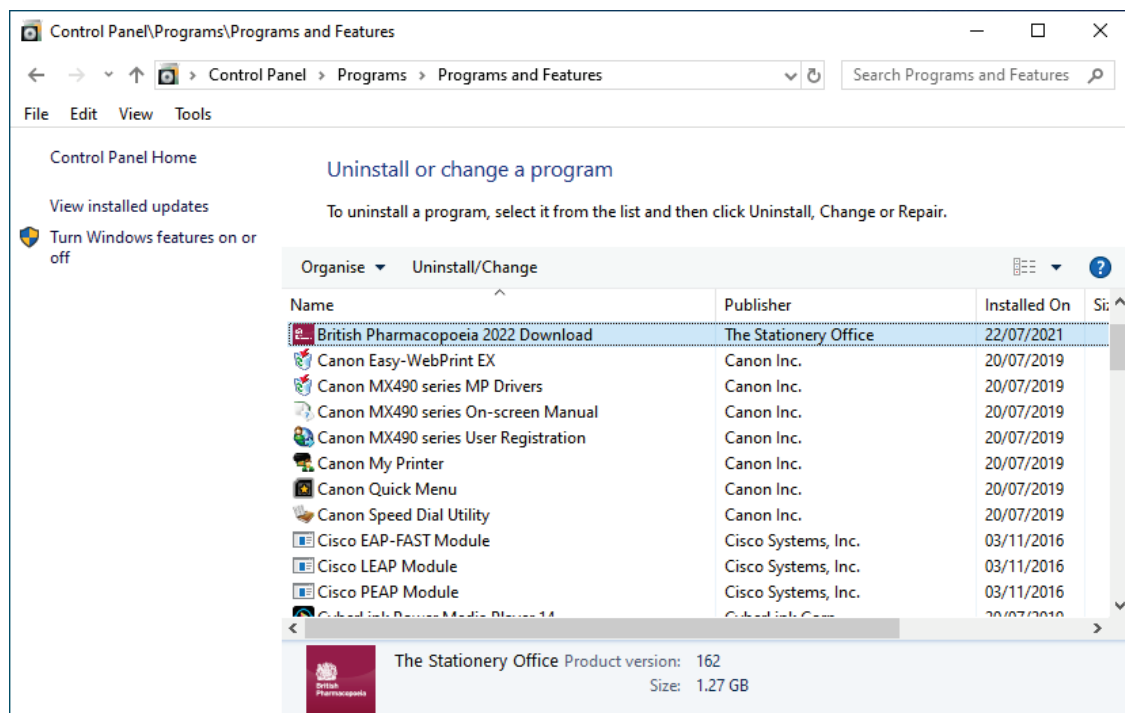


A4 All PC Windows users:

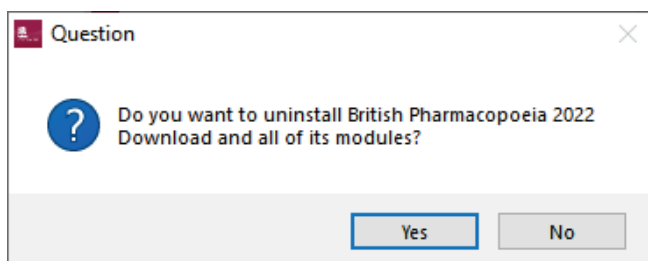
A4.1 On the Control Panel window select 'Uninstall a Program'.



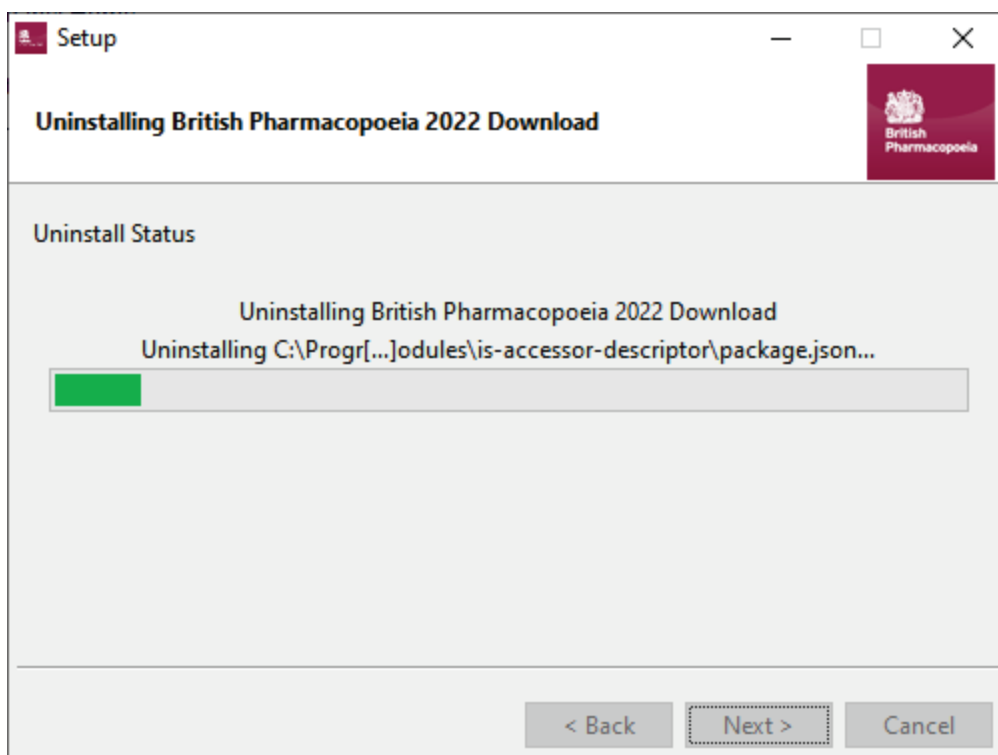
A4.2 On the Programs and Features window click 'British Pharmacopoeia 2023 Download', then click 'Uninstall/Change'.



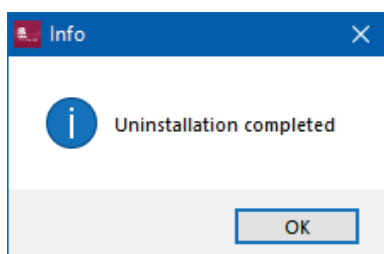
A4.3 On the Question pop-up screen click 'Yes'.



A4.4 On the Setup pop-up screen the Uninstallation will begin and progress shown by the green bar.

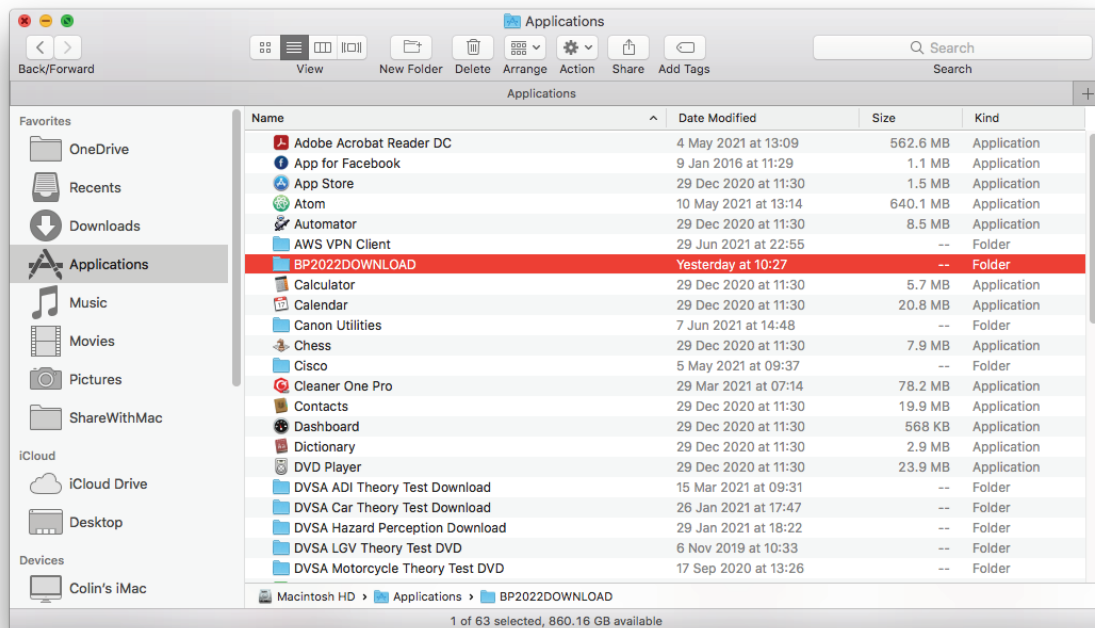


A4.5 When the uninstallation is complete click 'OK'.

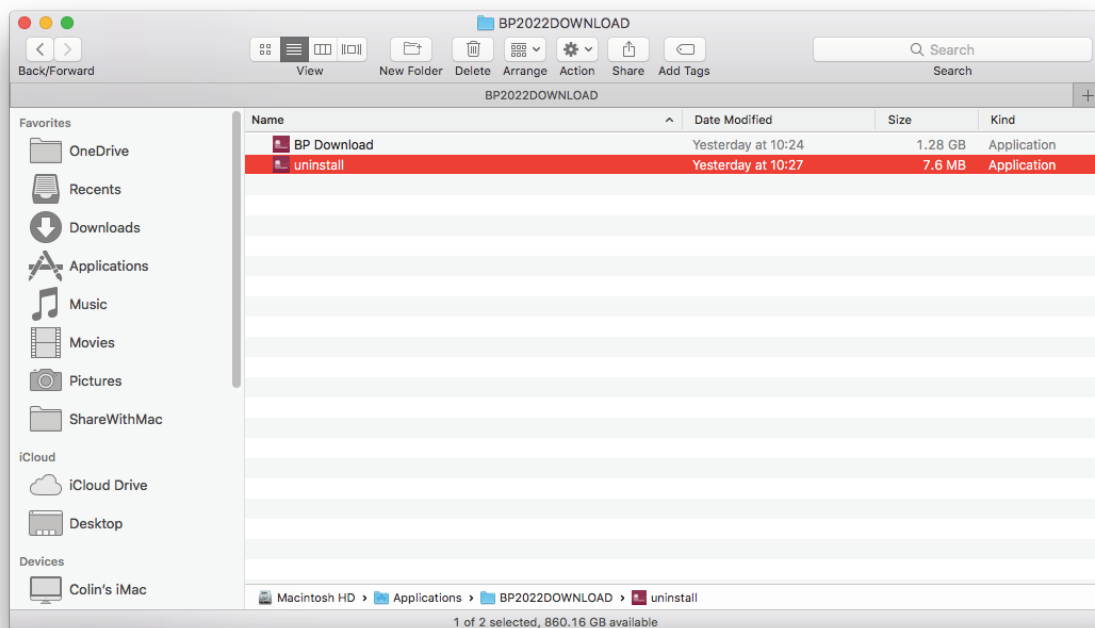


B Mac OS

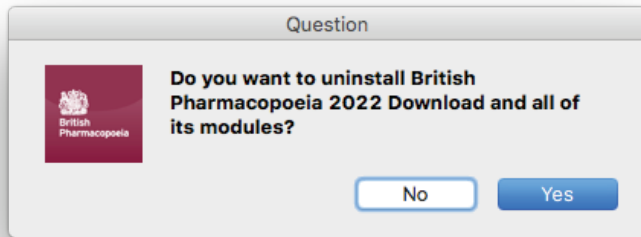
- B1 Open Finder and click on the 'Applications' folder, then double-click on the 'BP2022DOWNLOAD' folder.



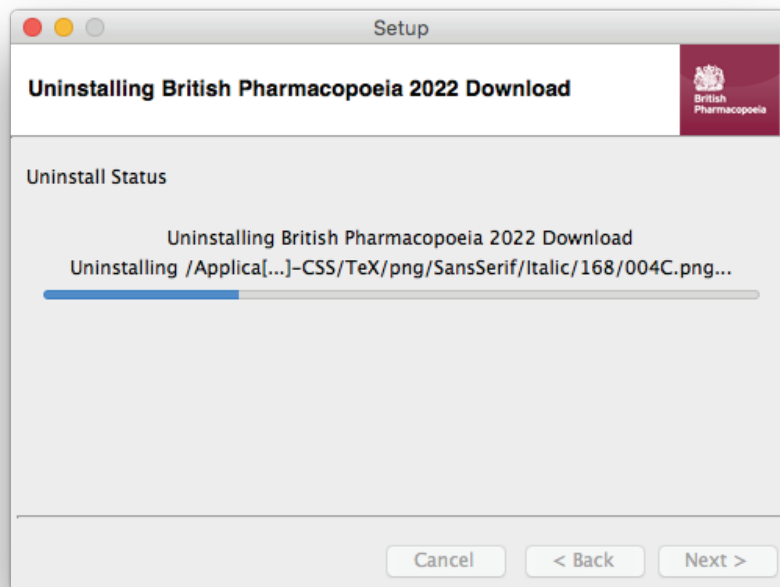
- B2 Double-click on the 'uninstall' file.



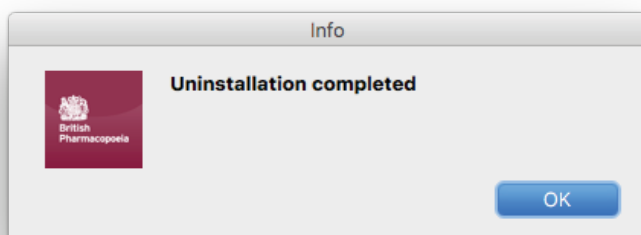
B3 On the pop-up screen click 'Yes'.



B4 On the Setup pop-up screen the Uninstallation will begin.



B5 When it is complete click 'OK'.



Installing your BP2023 update

C PC and Mac

- C1 To install the BP2023 update follow the instructions below. These instructions are also printed on the inside front cover of Volume I. You will need to refer to this to obtain your Product Code.

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- Enter your name, email address and company name
- Enter your Product Code
- Choose the appropriate PC or Mac download
- The installer will be downloaded
- Run the installer and the wizard will take you through the installation process
- Once complete, run the program to gain access.